**M.Ed. Counselling Program**

**Practicum Agreement**

***EDUC 5066 Seminar and Practicum in Counselling***

**Student**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor’s Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor’s Phone Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor’s** **Graduate Counselling Degree(s) Held**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor’s Years of Experience Counselling**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Practicum Site**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Site Phone Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Site Supervisor’s Professional Association or Regulatory College Memberships**:

Does one or more of these professional association or regulatory college memberships have:

a). shared scope of practice with the CCPA YES NO

b). a code of ethics aligned with the ethical principles of the CCPA YES NO

c). formal complaints procedures accessible to the public? YES NO

**Student’s Learning Goals and Objectives for the Counselling Practicum:**

**Site Supervisor’s Goals and Objectives for the Counselling Practicum:**

**Student’s Roles and Responsibilities for the Counselling Practicum:**

**Site Supervisor’s Roles and Responsibilities for the Counselling Practicum:**

The practicum student and site supervisor understand that the Master of Education in Counselling practicum provides the student with opportunity to further develop the interpersonal and intrapersonal awareness, attitudes, knowledge, and skills required to establish effective counselling relationships, and to offer counselling programs and services in a caring, confident, and competent manner. It is further anticipated that the benefits will be reciprocal, and that the practicum site clients and staff will gain from the thoughtful and dedicated contributions of the practicum student.

When an Acadia M.Ed. Counselling student commences a counselling practicum, they will have completed the program’s foundational coursework, and this didactic grounding will have been complemented by an extensive experiential component. Thus, the practicum student will be prepared to engage in direct contact counselling activities right from the beginning of the placement. This training model emphasizes competencies required for the Council on Accreditation of Counsellor Education Programs (CACEP) national program accreditation, while acknowledging and supporting a developmental process and unique student strengths and growth goals. Upon completion of the counselling practicum, the student should demonstrate entry-level professional counselling competencies and be well prepared to embark on a counselling career path.

The practicum student and site supervisor hereby acknowledge a shared understanding of the following:

* The practicum site will provide a placement and regular supervision with commencement and termination dates of
  + September 1 to December 31 [Fall Practicum]
  + January 1 to April 30 [Winter Practicum]
* The duration of the practicum will be 500 hours of which 250 should be direct client contact hours, with a minimum of 50 of these hours in group counselling.
* The full-time [Monday to Friday] schedule will be between (hours):
* Supervision will be offered for a minimum of 1 hour per week. The usual supervision schedule will be:
* The site supervisor is aware of the practicum student’s learning goals and objectives and is confident that the practicum site can offer learning and practice opportunities that are well aligned.
* The practicum student will strive to be punctual and reliable, to always work in a professional manner, and to make a meaningful contribution to the practicum site’s organizational goals.
* Practicum supervision will include the monitoring of hours worked and activities undertaken. It will also entail the provision of regular opportunity for shared reflection, feedback, guidance, and support.
* The practicum student and site supervisor commit to establishing a safe and trusting supervisory relationship and practicum environment in which open communication is maintained and any concerns are addressed in a timely, respectful, and collaborative manner.
* If the site supervisor is absent from the site at any time during the practicum, consultation will be available with the following qualified counsellor:

Phone: Counsellor:

Practicum Student: Date:

Site Supervisor: Date: